

## **Disaffiliation Information Form**

Completion of this form indicates the Church's intent to disaffiliate from The United Methodist Church effective July 1, 2023. This form may only be completed by churches that have either: (1) scheduled a church conference to vote to disaffiliate with their district superintendent; or (2) have already conducted a church conference vote in the presence of the church's district superintendent. By submitting this form you are attesting that a church conference vote has or will occur under the supervision of your district superintendent by May 1, 2023. **This form must be fully completed and submitted per the instructions below within 5 days of the disaffiliation vote in order to be eligible for disaffiliation at the 2023 Annual Conference.**

This completed form must be submitted by email from the Church's designated contact person/s identified below and with "[Church's Name] – Disaffiliation Information Form" in the subject line and sent to the following individuals:

- Sarah Jenkins – Conference Chancellor
  - [sjenkins@taftlaw.com](mailto:sjenkins@taftlaw.com)
- Heidi Harding – Conference Treasurer
  - [heidi.harding@inumc.org](mailto:heidi.harding@inumc.org)
- Kayla Moody-Grant – Attorney assisting Conference Chancellor
  - [kgrant@taftlaw.com](mailto:kgrant@taftlaw.com)

Name of Church:

Church Address:

Conference Superintendent for Church:

Church conference disaffiliation vote date:

Designated Church Contact for Disaffiliation Matters:

\*The designated contact is the only person/s who may have contact with the Conference regarding disaffiliation matters and should be the person/s who will be responsible for providing the required documentation on behalf of the church. More than one contact person may be designated on an attached sheet.

Name:

Position with the Church:

Email **(Required)**:

Phone:

Will the Church retain an attorney to help with the disaffiliation process?

If yes, please provide the attorney's contact information:

Name:

Firm:

Email **(Required)**:

Phone:

Does the church have a cemetery on its property?

Check One:    Yes                    No

Does the church have an endowment or trust managed by the church, a foundation or another entity?

Check One:            Yes                    No

\*If yes, please provide a copy of the endowment charter or other gift instrument when returning this form.

Will the church be securing financing to make the disaffiliation payment?

Check One:            Yes                    No

If yes, what financial institution will be used?

Address to which the final executed disaffiliation agreement and deed can be mailed: