

**DISTRICT COMMITTEE CHECKLIST
FOR MINISTERS OF OTHER METHODIST DENOMINATIONS (OM)**

Name: _____ Denomination: _____

District: _____ Date Started: _____

Per the *2016 Book of Discipline of the United Methodist Church*, ¶1347.2, the General Board of Higher Education and Ministry shall establish a list of denominations that meet the definition of “Other Methodist Churches/Denominations.” GBHEM has determined that this list is comprised of the members of The World Methodist Council. A complete membership list can be found at <http://worldmethodistcouncil.org/about/member-churches/>. The District Superintendent should consult this list (or request the Conference Registrar to consult this list) to determine if a clergy person is a member of another Methodist denomination.

To serve as an Other Methodist Denomination (OM) – maintaining relationship to current denomination (2016 Discipline, ¶ 346.1)

- Copy of ministerial credentials from an approved Methodist denomination. A complete membership list can be found at <http://worldmethodistcouncil.org/about/member-churches/>.
 - Submit copy of ministerial credentials to Ministerial Services (ministerialservices@inumc.org)
 - Ministerial Services has verified that ministerial credentials meet at least the minimum requirements for consideration as an Other Denomination pastor
- Consent of sending & receiving bishops (or other judicatory authority)
- Complete and sign of “Loyalty” Statement (Form S) to support and maintain United Methodist doctrine, discipline and polity while under appointment to a church/charge .
- Form RSF: Release of Information (supervisory files)
 - Request for supervisory file(s) from other Annual Conference(s)
Date request sent _____
- Report of interview with Bishop and Cabinet (full-time appointment) or District Committee on Ministry (part-time appointment).

NOTES:

A copy of all required documents must be provided to the Conference Registrar directly or by uploading documents to UMCARES.

Note: If the candidate has not met all criteria to be credentialed as an Other Methodist (OM) by the start date of the appointment (assignment), the candidate will start in Supply status. When all criteria for OM status have been met, the District Office will inform the Conference Relations Chairperson.

To transfer credentials to the United Methodist Church to seek local pastor, provisional or full membership (2016 Discipline, ¶ 347.2)

- Background/Credit Check
- Notarized Disclosure Form 114
- Psychological Evaluation
- Certificate of Good Health Form from family physician (Form 103)
- Submit transcripts for review to verify educational requirements have been met.
 - Local Pastor must have completed Course of Study or equivalent. Submit transcripts to ministerialservices@inumc.org to determine if additional credits are needed.
 - Full Elder must have a Master of Divinity or equivalent from University Senate approved seminary or equivalent. Submit transcripts to ministerialservices@inumc.org to determine if additional credits are needed.

The person has completed the requirements for the following classification:

- Other Methodist Transfer as Local Pastor Transfer as Provisional/Full Member

Signature of dCOM Chair or dCOM Registrar

Date