



**District Committee on Ministry  
Person Serving in Supply Status Interview (¶1205)**

Name: \_\_\_\_\_ Date of Interview: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_ H W C

Church Serving: \_\_\_\_\_ District: \_\_\_\_\_

**Purpose of the Interview**

- As a courtesy to the Conference Superintendent, the dCOM may interview those persons who are serving as a lay person in supply status
- **Certification Standard: *Fitness for ministry. Does this person demonstrate a fitness for ministry?***

**For the Interview Team**

- The team is to determine the person’s fitness for ministry and hold them accountable to their educational requirements (either Certified Lay Ministry or Candidacy)
- Remind the person being interviewed that if the assignment to serve in Supply Status is to last longer than one year they “will begin the process of becoming either a certified lay minister or a certified candidate.” (¶1205, The Book of Discipline of the United Methodist Church – 2016)

**Requirements prior to Interview (Refer to UMCARES or Supervisory File)**

- Completed Form SY on file
- Letter of Application for Appointment
- Background/Credit Check
- Notarized Disclosure Form 114
- Minimum of three reference letters or written notes of phone conversations to check references

**Required Questions**

- Tell us about your call to ministry. At this time what do you feel is the nature of your call?
- What is your understanding of the mission of the church?
- Tell us about your leadership experiences in the church. What are the fruit of the ministries in which you are involved?
- How do you/will you balance your church assignment and your primary employment/daily life?
- What do you do to take care of yourself physically, emotionally, relationally, & spiritually?

**Suggested Questions**

- How is it with your soul?
- What are your spiritual disciplines? How are you growing spiritually?
- Tell us about your personal journey of faith. Briefly describe an experience that shaped your Christian life
- How are you ensuring (or planning to ensure) that opportunities will be available for your assigned congregation to receive the sacraments?

**dCOM Action Required**

No vote required. However, the committee may decide to recommend to the Conference Superintendent that the candidate is not ready to serve in supply status. The dCOM Chair should share with the Conference Superintendent the committee's concerns with the candidate.

**Comments**

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**Interview Team Members:**

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\_\_\_\_\_  
Signature of Team Member

\_\_\_\_\_  
Date

**NOTE:**

**dCOM Secretary: Send minutes within 14 days to dCOM members, the district office and the Administrator of Leadership Development - Ministerial Services, including any vote totals and actions taken for all candidates.**

**dCOM Registrar/Chair: Upload dCOM Action Report (Form D), and follow-up letter into UMCARES.**