

Course of Study Exemption Request

Use this form to request an exemption for the Course of Study Requirements as a Local Pastor in the United Methodist Church (Para. 318.1 & 318.2). Submit this form along with all documentation to the District Committee on Ministry Chairperson. Requests are to be submitted no later than 30 days after the start of each term unless in cases where an emergency deems otherwise.

Please note: An approved exemption does not, in any way, reduce the total number of courses needed for completion of the Course of Study program and approved exemptions are only effective for the current Annual Conference year.

Name _____

Address _____

Current Appointment _____

Date Local Pastor License was Granted: _____

Number of Course of Study Classes *Completed* to date: _____

Requesting exemption for COS term: Spring Summer Fall Winter Year: _____

Course of Study School: _____

Reason for request (Please attach any documentation to affirm your request i.e. Physician's letter, emails from COS Directors, etc.):

Please list any prior exemptions granted and reason for request:

Please explain your plan moving forward to complete the Course of Study Requirements:

Signature _____ Date _____

Exemption Approved

Exemption Denied

dCOM Chair Signature _____ Date _____