

**District Committee on Ministry
Certified Candidacy Interview (§ 310.2)**

Name: _____ Date of Interview: _____

Email Address: _____ Phone: _____ H W C

Church Serving: _____ District: _____

Purpose of Interview

- Upon completion of the candidacy requirements, the dCOM must interview the person to approve as a certified candidate.
- **Credentialing Standard: Fitness and Potential.** *“Does this person demonstrate a fitness for ministry and potential for effectiveness?”*
- For those candidates pursuing Local Pastor licensing, the “Certified Candidacy Interview” and the “Recommendation for Local Pastor Licensing Interview” can occur in the same interview. The team should use both Required Question lists to ensure both sets of credentialing standards are met.

For the Interview Team

- The team must determine whether or not the candidate is fit for ministry and has met the requirements to be approved as a Certified Candidate.
- If team is performing the “Certified Candidacy Interview” and the “Recommendation for Local Pastor Licensing Interview” in the same interview, the team should use both Required Questions lists to ensure credentialing standards are met.

Requirements Prior to Interview

- Interview with Conference Superintendent or designee
- Complete Tracks in UMCARES
 - Candidacy Track
 - Psychological Assessment Track
 - Indiana Candidacy Track
- Forms uploaded into UMCARES
 - Form 104a and Form 104b – Staff Parish Relations Committee Recommendation
 - Form 114 (Notarized Disclosure)
 - Form A - Annual Mentor Report – completed by Candidacy Mentor
 - Form B - Financial Report
 - Form 104c – Charge Conference Recommendation
 - Written answers to Paragraph 310.2.a found in *The Book of Discipline*
 - Proof of High School graduation or equivalent (upload all transcripts to date)
- Completed Background Screening through Trak 1.
- Completed Group Candidacy Process including Orientation Retreat and Covenant Group meetings

Required Questions

- How did the Group Candidacy Process affirm that your call is to licensed or ordained ministry? To which path (elder, deacon, local pastor) are you being called and why?

- How has the community of the church affirmed your understanding of call to licensed or ordained ministry?
- What are your gifts for ministry? What is an example of fruit that has come from your gifts?
- How are you personally reaching out missionally to your community?
- What do you do to take care of yourself physically, emotionally, relationally, & spiritually?
- What are your plans for continued growth?

Suggested Questions

- How is it with your soul?
- What did you learn about yourself and about God in the Group Candidacy Process?
- What does your support system look like?
- What is your understanding of grace? How have you experienced grace?
- Who has been influential in your Christian journey and how have they influenced you?
- Share a leadership experience you have had this year.
- If in seminary, tell us about a class this past year that either challenged or excited you.

Action Required

- A $\frac{3}{4}$ majority written ballot vote to approve to be a Certified Candidate is required.

Comments

Interview Team Members:

Signature of Team Member

Date

NOTES:

dCOM Secretary: Send minutes within 14 days to dCOM members, the district office and the Administrator of Leadership Development - Ministerial Services, including any vote totals and actions taken for all candidates.

dCOM Registrar/Chair: Upload dCOM Action Report (Form D), and follow-up letter into UMCARES.